

## AGENDA

CLEVELAND COUNTY CASA, INC.

BOARD MEETING

**Wednesday, November 9, 2016 4:00-5:30 PM**

**Cleveland County CASA, 1167 E Main**

**Note: RSVP to CASA by 11-7-16**

**[CASA@clevelandcountycasa.org](mailto:CASA@clevelandcountycasa.org)**

### Included in Mailing:

1. Meeting Agenda
2. Bd. Mtg. minutes 9-14-16
3. October stats
4. Director's Report
5. Balance Sheet/Profit & Loss Stmt.
6. Weapons Policies/Statements
7. E.D. Job Descriptions

### I. ROLL CALL

II. MINUTES – Discussion and possible action on regular Board meeting minutes of 9-14-16

### III. FINANCIAL REPORT

- A. Discussion and possible action on Financial Reports – approval for audit

IV. DIRECTOR'S REPORT – Tiffany Page, Executive Director

### V. BUSINESS

- A. Discussion and possible action on approval of 2016-2017 draft audit and tax return, if available. Discussion and possible action on authorizing the Finance Committee of the board the power to approve and release the 2016-2017 audit and tax return once complete.
- B. Discussion and possible action on revision of Executive Director Job Description.
- C. Discussion and possible action on adoption of a weapons policy or weapons statement for Cleveland County CASA.
- D. Discussion and possible action on approval for staff time off during holidays.
- E. Discussion and possible action on new office space in McClain County.  
- Kesha Montgomery, Cleveland County CASA Outreach Advocate Supervisor

### VI. COMMITTEE REPORTS

- A. Finance Committee – Andrea Flores
- B. Governance Committee – Stacey Pruitt
- C. Program Committee- Patti Truesdell
- D. Fundraising Committee- Chris Vinson
- E. Marketing Committee- Gayla Artman

### VII. ANNOUNCEMENTS

VII. ADJOURNMENT – Next Board Meeting 1-11-17